

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 19, 2007

CALL TO PODIUM:

Denise Kayser

RESPONSIBLE STAFF:

Denise Kayser
Michele McGleish

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Contract for the Design of City Gateway Entry Signs, an Art in Public Places Design Competition (\$6,000)

SUPPORTING BACKGROUND:

The Gaithersburg Arts in Public Places Committee invited artists to submit qualifications to create City Gateway Entry Signs. The purpose of the project is to create landmarks for residents and visitors that provide a well-defined sense of entry into the City.

Submissions of qualifications were received and the Art in Public Places Committee selected finalists to design site-specific concepts. Proposals consisted of one central design, realized in three different interpretations:

- Major Signs (4) - to be placed at key, well traveled, commercial oriented gateways into the City.
- Standard Signs (8) – simplified, smaller versions of the Major Signs, to be placed in less traveled, residential gateways into the City.
- Overpass Signs (3) - will be mounted from highway overpasses that mark a gateway into the City.

The site-specific design concepts were scored by the Committee based on: readability, safety standards, maintenance and design affordability, public appeal, notability of the visual message, and features complimentary to the overall design theme of the City's communities.

The Art in Public Places Committee selected the design concepts of Tony Glander and recommends that he be awarded the final commission to include all design fees, engineering schematics, oversight of the signs' fabrication, administrative and travel expenses.

Design is in the approved FY07 CIP 02-2. Fabrication of a prototype would be funded from the proposed CIP in FY08.

DESIRED OUTCOME:

Vote on Resolution.

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Denise Kayser Date of City Council Meeting: March 19, 2007

AUTHORIZING

Purchase ☐ Award Contract ☐ Transfer Funds ☐ Negotiate/
Execute a Contract ☒

BID INFORMATION:

Advertisement Date N/A - Sole Source - Artist

Newspaper(s) N/A

Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Design services for the City Gateway Entry Signs project. Designs to be delivered in three different interpretations of the same design theme for major, standard and overpass entry points into the City. Services to include design fees, engineering schematics, oversight of the signs' fabrication, administrative and travel expenses.

CONTRACTED/PURCHASE FROM:

Company Name: Tony Glander, Fitzpatrick Glass Studios

Street Address 14726 Myer Terrace

P. O. Box Number _____

City/State/Zip Rockville, MD 20853

CONTRACT/PURCHASE AMOUNT:

\$ 6,000

Check One: In the Amount of ☒ Not to Exceed ☐

FUNDS TO BE EXPENDED FROM: Operating Budget ☐ Capital Improvements Budget ☒

Account Number: CIP-02-2

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ☐ Not available ☐

Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A
CONTRACT FOR DESIGN SERVICES FOR CITY GATEWAY ENTRY SIGNS

WHEREAS, the City is interested in providing City Gateway Entry Signs at key points of entry into the incorporated City limits; and

WHEREAS, the purpose of the Gateway Entry Signs project is to create landmarks for residents and visitors that provide a well-defined sense of entry into the City; and

WHEREAS, the City will enter into a contract for the design of City Gateway Entry Signs to include design fees, engineering schematics, oversight of the signs' fabrication, administrative and travel expenses; and

WHEREAS, the Art in Public Places Committee has recommended to the Mayor and Council the specific artist designer they have selected through an open public art competition; and

WHEREAS, the Mayor and City Council have determined that the Gateway Entry Sign project is worthwhile and in the public interest:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to negotiate and execute a contract for design services for the City Gateway Entry Signs and dispense funds to Tony Glander, Fitzpatrick Glass Studios, 14726 Myer Terrace, Rockville, Maryland 20853, in an amount not to exceed Six Thousand Dollars (\$6,000); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the City Council this 19th day of March, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
public meeting assembled on the 5th day
of February, 2007.

David B. Humpton, City Manager